

FLOYD COUNTY SHERIFF'S OFFICE
Pre-Employment Checklist of Qualifications

This document lists the pre-employment standards required by the State of Georgia and Floyd County Government for employment as a Jail Officer or Deputy of the Floyd County Sheriff's Office. If you answer negatively ("NO") to any of these questions you do not meet the minimum criteria and need not apply until you are able to do so.

The first eight (8) qualifications are mandated by **Georgia Peace Officer Standards and Training Council (P.O.S.T.), 464-3-.02 Qualifications for Certification: Pre-Employment Requirements**. The last (5) are requirements found in the **Floyd County Civil Service Rules and Regulations** or **Floyd County Sheriff's Office Standard Operating Procedures**. When initially accepted for employment or appointment by a law enforcement unit any candidate seeking certification must meet these qualifications:

Applicant's Name:	Date:
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Answer "YES" only to those you are able to meet at this time.

P.O.S.T. STANDARDS	YES	NO
Be at least eighteen (18) years of age as evidenced by a certified copy of said candidate's birth certificate or other proof of birth acceptable to the Council.		
Be a citizen of the United States or a repatriated or naturalized citizen of the United States as of the date employment commences as evidenced by a certified copy of said candidate's birth certificate or other certified proof of citizenship acceptable to the Council.		
Have a high school diploma or its recognized equivalent or an approved college degree indicating successful completion of high school. A recognized equivalent means a diploma awarded by any state on the basis of a General Education Development (GED) Test. If an applicant for certification is unable to document that the high school diploma was issued by an accredited school, successful completion of an examination provided or approved by the Council shall suffice. Documented non-accredited schools are not applicable under this rule.		
Complete two (2) applicant fingerprint cards prior to commencement of employment as a peace officer in a law enforcement unit. All fingerprint cards shall be processed by the Georgia Crime Information Center (GCIC) and the National Crime Information Center (NCIC) and the results returned to the Council. (Fingerprinting will be done by agency during the pre-employment process. Answer "Yes" if you consent.)		
Be found, after examination by a licensed physician or surgeon, to be free from any physical, emotional, or mental conditions which might adversely affect his/her exercising the powers or duties of a peace officer.		
Successfully complete a job related academy entrance examination in conformity with state and federal law.		
Not have been convicted by any state or by the federal government of any crime the punishment for which could have been imprisonment in the federal or state prison or institution nor have been convicted of sufficient misdemeanors to establish a pattern of disregard for the law, provided that, for purposes of this paragraph, violations of traffic laws and other offenses involving the operation of motor vehicles when the applicant has received a pardon shall not be considered. Note: Under federal law, if you are convicted of a misdemeanor crime involving family violence such as spousal abuse you cannot possess a firearm and therefore cannot become a police officer.		
Possess good moral character as determined by investigation under procedure established by the Council.		

FLOYD COUNTY STANDARDS	YES	NO
Not having been convicted of any alcohol or drug related offense including, but not limited to, driving under the influence of alcohol or drugs within the last three years.		
Ability to meet all considerations of pre-employment drug testing including: (1.) signing the consent form; (2.) signing the substance abuse coverage form; (3.) submitting to a drug test; (4.) not tampering with the testing process; (5.) obtaining a confirmed negative result on the drug test.		
Ability to meet physical standards set by Floyd County for determining good health fitness and the ability to perform assigned duties.		
Successfully pass an extensive background check, polygraph and criminal investigation.		
Not have used marijuana or misused prescription drugs in the last three years or used any illegal drug (other than marijuana) in the last seven years.		

In addition to meeting these requirements, you must score 60 or more points in an interview with the Floyd County Sheriff's Office. Meeting all of these standards does not necessarily indicate that you will be offered a position with the Floyd County Sheriff's Office. Your employment with the agency is contingent on a multitude of factors including the ranked comparison of other candidates.